

Annual Report - 2019

**National Authority for the Protection of Victims of Crime and
Witnesses**

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Message from Chairman

It is a special phenomenon that the Sri Lankan and international attention was drawn towards the requirement of a formal procedure to protect the infringement of rights and entitlements of the victims and witnesses due to secondary victimization, coercion and intimidation by criminals when participating in the criminal justice process. As a result of all these functions, the unanimous passing of the bill Assistance to and protection of Victims of Crime and Witnesses Act, No. 04 of 2015 on 13th March 2015, is considered as a milestone in the judicial history of Sri Lanka.



Our Authority was established on 08th January 2016 as per the Act enforcing the Assistance to and Protection of Victims of Crime and Witnesses and was established as an institution which comes under the Minister of Justice from 18th May 2016 via a gazette extraordinary No. 1967/8.

Currently, the National Authority for the Protection of Victims of Crime and Witnesses and the Police Protection and Assistance Division which were established to carry out the duties and functions of the new act is actively involved in this process. As a newly established institution in the years of 2016 and 2017 which is in its primary stages, we consider that it is to our delight that we could construct the basement to deliver our services successfully and efficiently in the years of 2018 and 2019.

It is with great pleasure I recall the contribution of the government towards creating the structural environment of our institution and towards its' functionality and the financial assistance provided by the United Nations Development Programme in order to conduct the awareness programmes promoting the new law and to improve the infrastructure facilities of the Authority.

It is my utmost pleasure to mention that we being the sole body in South East Asian Region which is fully committed to protect the Victims of Crime and Witnesses and the reputation we earned internationally is a great victory we had and my ultimate purpose is to make it the best institution in South Asia when it comes to protecting the victims of crime and witnesses.

The Board of Management, and the staff including the Director General of the Authority who are enthusiastically involved in the process of making Sri Lanka a country which protects victims and witnesses of a crime is hereby respectively recalled and I am delighted to give this message to the Annual Report of 2019.

Suhada K. Gamalath

The Chairman of the National Authority for the Protection of Victims of Crime and Witnesses

Message from Director General

It is my pleasure to give this brief message to the Annual report of the National Authority for the Protection of Victims of Crime and Witnesses. I consider this as a special opportunity to recall the achievements of the Authority during the year of 2019.



It should be mentioned that our authority has achieved commendable progress within the short period spent since the commencement of the National Authority for the Protection of Victims of Crime and Witnesses on 18th May 2016. The number of employees in the staff was increased from 31 to 38, from 2018 to 2019, respectively and two legal officers, one internal audit officer, five investigation officers, one Information officer and one translator were recruited. Concurrently, was also contributed to the success of the Authority. It has been contributed to achieve the goals of the Authority.

The number of complaints received by the Authority during 2017 and 2018 are 49 and 48 respectively and the number of complaints received were increased to 225 in 2019. When compared to 2018, it is a three times multiplication. It reflects the success of the awareness programmes conducted by our Authority island wide. At the same time, it should be specially considered the fact that receiving of 1330 phone calls to the Authority during 2019 by introducing the hotline number 1985 which can contact the Authority and by promoting it.

The amount of 13.2 Million Rupees remaining out of the 40 Million grant from UNDP in 2018, were employed to conduct awareness programmes covering different areas of the island and to conduct 13 programmes for parties who directly contribute to the Law enforcement process of the institution.

I would like to appreciate that our Authority has been able to achieve the goals of our Authority by collaboratively working with the local and foreign institutions such as UNICEF, UNDP, National Child Protection Authority, Transparency International, Attorney General's Department, Ministry of Education and Police Department.

The future prospect of our Authority is to improve the positive attributes of a democratic society by providing necessary assistance and protection to Victims of Crime and Witnesses, whereas they would be able to perform their social obligations bravely, in a manner which their rights are protected and the legal sovereignty is assured.

Udayakumara Amarasinghe

Director General

✓ **Vision**

A Sri Lanka towards Protection of Victims of Crime and Witnesses

✓ **Mission**

Uphold and Enforce the Rights and Entitlements of Victims of Crime and Witnesses, and Promote, Protect, Enforce and Exercise such Rights and Entitlements



Executive Summary

Enforcing the Act, No.04 of 2015 of Assistance to and Protection of Victims of Crime and Witnesses, National Authority for the Protection of Victims of Crime and Witnesses was established in the year of 2016, at First Floor, No. 428/11A, Denzil Kobbekaduwa Mawatha, Battaramulla. The board of management of the Authority consist of officially appointed seven members and five other members who are appointed by his excellency the president. Presidential Counsel Mr Suhada K. Gamalath who was the Solicitor General at that time, was appointed as the Chairman to the Authority by his excellency the president. Section 2, 3, 4, 5, 6 and 13 of the Act provide the objects of the Act, the Rights of Victims of Crime, Entitlements of a Victims of Crime, Entitlements of witnesses, Entitlements of whistleblowers and duties & functions of the Authority respectively. These matters have been entered into this report clearly and precisely. In 2018, out of the approved 54 cadre positions for the Authority, 31 staff members were recruited and it was improved to 38 members by 2019, thus, two legal officers (2), one internal auditor (1), five investigation officers (5), one information officer (1) and one translator (1) were recruited. In 2019, twenty (20) Board of Management Meetings were held.

During the year of 2019, 252 complaints were received and when comparing it with 2018, there is a three times improvement. Out of 252 complaints, the number of cases closed are 61. Here, a special attention was drawn regarding the requests from the court. The number of complaints forwarded to the other institutions are 05. At the same time, during this period, the number of complainants which were provided with protection are 14, the number of complaints which are being investigated are 166 and the number of files which were laid down are 03. Under the Article 24(1) of the Act No.04 of 2015 of Assistance to and Protection of Victims of Crime and Witnesses, 11 orders were received from courts and commissions and the measures were taken to provide necessary protection regarding the said each order. Moreover, the protection fund of the authority was established in accordance with the Article 29 and it was improved to 3.9 Million as at 31st December 2019. At the Board Meeting held on 11.15.2019 it was decided to pay not exceeding the limit of maximum 5000 LKR from the Authority Protection Fund, when a request was made by the Court to pay the expenses incurred for food, accommodation and transport as a result of participation in any judicial or quasi-judicial proceedings before a court, in accordance with the Article 4(1). Two such requests were made during the year 2019 and measures were taken to provide the money as per one request.

The number of phone calls received to the Authority hotline number:1985 which is obtained from the Telecommunication Regulatory Commission to contact the Authority during 2019 were 1,330.

The remaining LKR 13.2 Million out of the 40 Million Grant by UNDP in 2018, was employed to fulfil the objectives of the Authority and in 2019 awareness and sensitization programmes were conducted to train

to improve the technical knowledge of the officers of Police Protection and Assistance Division and the officers of the National Authority, officers of the Child Protection Officers, Officers of Police Special Investigation Unit, Lawyers of the Bar Association of Sri Lanka (Jaffna), State Counsellors of Attorney General Department, Officers of Civil institutions, Zonal educational officers of Department of Education, Government officers of Hambantota and newly recruited officers of the National Authority and Police Assistance and Protection Division and 13 number of workshops were conducted for the same parties.

At the same time, training programmes were conducted using direct grants from UNDP for probation and child right promotion officers of western province, Officers in Charge (OICs) of Crimes and Minor Offence of Western province, probation and officers of the National Authority. In addition, with the participation of the officers of the technical divisions of the National Authority and higher officials of the police, a workshop for protecting child victims and witnesses of a crime, organized by the Authority was held using the direct funds from UNICEF. For this purpose, a special series of lectures were conducted by the experts in the Board of Management of the Authority to the parties of the Authority who directly contribute to the Law enforcement process related to the Authority.

Simple and concise leaflets and handouts containing technical functions of our Authority, and the handbooks which were provided by the Transparency International were distributed. At the same time, the posters prepared by our Authority were distributed among all the District Secretaries island wide (25), Divisional Secretaries (331) and National Schools (353) to display them in the notice boards of their office premises.

820 posters were distributed to display on notice boards of 205 Court premises in the island and awareness programmes for 10,000 school children, 1000 parents and 600 teachers were conducted simultaneously to the exhibition held in Welusumana Maha Vidyalaya of Thammanawa in Galenbindunu wewa Educational Zone of North Central Province where there is a higher risk of child abuse.

Since our Authority is still in its early stage, public awareness programmes were conducted. Posters, videos and radio clips were produced and broadcasted them in Television and Radio channels for a month time. Via this, the general public was made aware of the services provided by the Authority.

In 2019, Transparency International Organization supplied 1000 posters containing rights and entitlements of the Victims and Witnesses mentioned in the Act of Assistance to and Protection of Victims of a Crime and Witnesses and the services provided by the Authority.



Introduction

The National Authority for the Protection of Victims of Crime and Witnesses has been established under the Assistance to and Protection of Victims of Crime and Witnesses Act No. 4 of 2015 passed by Parliament in order to introduce a formal work-plan with a legal framework for the protection of victims of crime and witnesses and thereby enhancing justice for them. This Authority is located at No.428/11A, first floor of the building comprising about 2800 square feet of the extent on Denzil Kobbekaduwa Mawatha, Battaramulla. This Authority was officially declared opened on 08.01.2016 by His Excellency the President. Thereafter, in pursuance of Article 43(2) of the Constitution, this has been assigned to the Hon. Minister of Justice with effect from 27.04.2016, by a gazette notification in a Gazette Extraordinary No.1966/02 dated 09.05.2016. Therefore, all sections and provisions of the Act No. 4 of 2015 of Assistance to and Protection of Victims of Crime and Witnesses have come into operation, enforced with effect from 18.05.2016 through a gazette notification published by the Minister of Justice in Gazette Extraordinary No. 1967/08 dated 16.05.2016.

The Board of Management of the Authority has been appointed in terms of section 12(b) of the said Act, by His Excellency the President with effect from 11.08.2016. This Board consists of seven (7) members who are officially appointed namely the Secretary to the Ministry of Justice, the Secretary to the Ministry under which the Police Department comes, the Secretaries of both Ministries of Women and Children Affairs or their representatives, and one from Human Rights Commission, a representative of the Attorney General, a senior Deputy Inspector General of Police who is a representative of the Inspector General of Police, and including five members elected by His Excellency the President, among persons who are academically or professionally qualified and have experience in professions or fields of professional activity associated with criminology, the criminal justice system, the promotion and protection of human rights or medicine appointed by the President. Suhada K. Gamalath, PC, Solicitor General appointed to the Board of Management by His Excellency the President, has been appointed as the Chairman of this Authority with effect from 11th August 2016.

The Objectives of the Protection and Assistance of Victims of Crime and Witnesses Act are as follows:

[Section (2) of the said Act]

1. Set out, uphold and enforce the rights and entitlements of victims of crime and witnesses, and to provide for a mechanism to promote, protect, enforce and exercise such rights and entitlements.
2. Provide assistance and protection to victims of crime and witnesses.
3. Enable victims of crime to obtain compensation from persons convicted of having committed an offence against them.
4. Provide for obtaining redress by victims of crime, including restitution, compensation, reparation and rehabilitation of such victims.
5. Set out duties and responsibilities of the state, judicial officers and public officers towards the promotion and protection of the rights and entitlements of victims of crime and witnesses.
6. Stipulate offences that may be committed against victims of crime and witnesses and the penal sanctions that may be imposed on persons who commit such offences.
7. Provide the adoption and implementation of best practices relating to the protection of victims of crime and witnesses.

Rights and Entitlements of Victims of Crime and Witnesses

A victim of crime shall have the right: [section (3) of the said Act]

1. To be treated with equality, fairness and with respect to the dignity and privacy of such victim - (section 3 (1) (a))
2. Where the victim is a child, to be treated in a manner which ensures the best interest of such child - (section 3 (1) b))
3. In accordance with procedures as may be prescribed, to receive prompt, appropriate and fair redress, including reparation, restitution, for and in consideration of any harm, damage or loss suffered as a result of being a victim of a crime - (section 3 (1) (c))
4. To be medically treated for any mental or physical injury, harm, impairment or disability suffered as a victim of a crime - (section 3 (1) (e))
5. To be appropriately protected from any possible harm, including threats, intimidations, reprisals, or retaliations - (section 3 (1) (c))
6. Upon a request made by such victim to be informed by the Authority or other Division, of legal remedies available for the redress of any harm which he has suffered including civil remedies available for obtaining damages, information regarding ongoing investigations being carried out, court proceedings, and necessary medical and social services, and any other services - (section 3 (1) (f))
7. To present, either orally or in writing, a complaint pertaining to the commission of an offence and to have such complaint recorded by any Police Officer and to have such complaint impartially and comprehensively investigated by the investigation authority - (section 3 (1) (g))
8. Without prejudice to any ongoing investigation, to be represented by an Attorney-at-Law during an investigation - (section 3 (1) (h))
9. Without prejudice to any ongoing or concluded investigation, to obtain certified copies of the reports which should be filed in Magistrate's Court by Police - (section 3 (1) (i))
10. To present written communications or make representation through a legal counsel to the Attorney General, before, during and after the investigation into the offence committed against such victims of crime, and to be entitled to receive a response in regard to such communications or representations made - (section 3 (1) (j))
11. Make communications to the relevant Investigation Officer or representations and receive the response for such representations - (section 3 (1) (k))
12. Keep the court informed of the manner in which an offence committed had impacted on the life of a victim of a crime, in person or by an Attorney-at-Law after having convicted an offender and before determining the punishment for such offence - (section 3 (1) (l))

13. Where an offender has made an appeal or revision, keep the court informed of the manner in which an offence committed had impacted on the life of a victim of a crime, in person or by an Attorney-at-Law - (section 3 (1) (J))
14. In the event of any person in authority considering the grant of a pardon or remission of sentence imposed on any person convicted of having committed an offence, to receive notice thereof and submit through the Authority to the person granting such pardon or remission, the manner in which the offence committed had impacted on his life, in person or by Attorney-at-Law - (section 3 (1) (q))

A victim of a crime shall be entitled to receive (section (4) of the said Act):

1. A sum of money from the Authority, in consideration of the expenses incurred as a result of the offence committed and his participation in any judicial or quasi-judicial proceedings before a Court or Commission - (section 4 (1))
2. To claim and obtain from the State any required appropriate medical treatment and counselling in respect of physical or mental injury caused to - (section 4 (2))
3. Where the State is unable to provide such medical treatment or counselling service, to request from the Authority to be received such service through private sector - (section 4 (3))

Entitlements of a Witness: (section (5) of the said Act)

1. To be treated with equality, fairness and with respect to the dignity and privacy of such witness - (section 5 (1))
2. A witness shall not be harassed or intimidated, coerced or violated during or thereafter due to or as a consequence of providing information relating to the commission of offence or to the infringement of any right or violation of any human right, and volunteering to make a statement during an investigation or any offence or an investigation or inquiry into the infringement of any right or the violation or any human right, and providing testimony in a court or before a Commission relating to the alleged commission of an offence or an alleged infringement of a right. A witness has a right to receive protection against such actions - (section 5 (1))

Entitlements of a person giving information (section (6) of the said Act)

A witness or an ordinary person who is not a witness has a right to give information with regard to an offence committed in his/her working place or to make a complaint on such offence or be entitled to receive a protection against any injury or loss of employment caused upon an evidence given by such person in a court of law - (section 6)

Duties and functions of the Authority (section 13))

1. Promote the recognition of and respect for the rights of victims of crime.
2. Promote the recognition of and respect for the entitlements of witnesses.
3. Protect or caused to be protected the rights of victims of crime and entitlements of witnesses.
4. On receiving a complaint or any information regarding an alleged infringement or imminent infringement of any right or entitlement of a victim of a crime or a witness, investigate and inquire into such alleged infringement or imminent infringement and to request any relevant authority to take such appropriate corrective measures in that regard, in order to ensure the protection and promotion of the rights and entitlements of victims of crime and witnesses, provided by this Act.
5. Provide necessary assistance to victims of crime and witnesses, including appropriate measures for their treatment, reparation, restitution and rehabilitation.
6. Make an award for payment of compensation to a victim and for that purpose develop and implement a scheme for the grant of compensation to victim of crime from the Victims of Crime and Witnesses Assistance and Protection Fund established under section 29 of this Act.
7. Create awareness among the public regarding the rights and entitlements of victims of crime and witnesses, provided by this Act.
8. Advise and make recommendations to the Sri Lanka Police Department and any other government department, statutory institutions and to public officers, either generally or on a case by case basis, on appropriate and specific measures that should be adopted or implemented to give effect the rights and entitlements of victims of crime and witnesses and in particular regarding the provision of -
 - i. Effective protection
 - ii. Necessary treatment, rehabilitation, counseling, and
 - iii. other appropriate assistanceto victims of crime and witnesses.
9. Review existing policies, legislations and the practices and procedures being adopted and followed by various authorities, to ensure their conformity with recognized standards and best practices relating to the promotion and protection of the rights and entitlements of victims of crime and witnesses, and based on such review, to make recommendations regarding the adoption, amendment and application of appropriate policies, legislation and practices.
10. Make available on request to any court or a Commission or any other person information on best practices pertaining to the reception of evidence of victims of crime or witnesses through contemporaneous or near contemporaneous audio-visual linkage.

11. Take measures to sensitize public officers involved in the enforcement of the law, including officers of the Sri Lanka Police, the Prison Department, government medical officers and public officers associated with probation and social services, on the needs of victims of crime and witnesses and on any special needs of particular categories of victims of crime, arising as a result of the harm inflicted or possible harm that may be inflicted on them due to their age, gender, religion, language, cultural beliefs and practices, ethnic or social origins or disabilities or any other reason.
12. Promote and ensure the observance and application of codes of conduct and recognized norms and best practices relating to the protection of the rights and entitlements of victims of crime and witnesses, by Courts, Commissions, any other tribunals, public officers and employees of statutory bodies involved in the enforcement of the laws, including officer of the Sri Lanka Police, the Prison Department, government medical officers and officers of government social service institutions.
13. Conduct or promote the conduct of research into ways and means in which—
 - (i) incidents of crime can be reduced;
 - (ii) impact of specific crimes on victims could be minimized or prevented;
 - (iii) victims of crime can be effectively treated, rehabilitated, counseled, assisted, compensated and protected;
 - (iv) a conducive environment could be created for witnesses to make statements before the law enforcement authorities or to testify fearlessly at proceedings before courts, any Commissions and other tribunals; and
 - (v) assistance and protection could be provided to victims of crime and witnesses;
14. Recommend to appropriate government institutions, social, health, educational, economic and crime prevention policies that may be adopted by such institutions for the reduction of incidents of crime and for facilitating assistance and protection being provided to victims of crime and witnesses;
15. Promote the development, adoption and implementation of measures of restitution to victims of crime as a sentencing option in the criminal justice system;
16. Promote the development and implementation of measures of restorative justice as a method of administering criminal justice and as a sentencing option in the criminal justice system;
17. Develop, adopt and implement a scheme for providing assistance and protection to victims of crime and witnesses;

18. Issue guidelines pertaining to the establishment and maintenance of the Victims of Crime and Witnesses Assistance and Protection Division;
19. Present annually to Parliament, a report on the:—
- (i) manner in which the Authority has given effect to the objects of this Act;
 - (ii) performance and discharge of the duties and functions of the Authority; and
 - (iii) proposals for necessary policy and legislative reforms.
20. Do or perform any further functions and activities that may be necessary to achieve the objects of this Act.

Powers and functions of this National Authority established under section 11 of the said Act can be set out as follows:

- **Responsibility of Implementation**

Identifying the rights and entitlements of victims of crime and witnesses, respecting and promoting such rights and entitlements and creating awareness on such things.

- **Semi Judicial Responsibilities**

Carrying out inquiries and hearings on the complaints made regarding the infringement of rights and entitlements of victims of crime and witnesses, and giving directives to the relevant government officials and government institutions on such infringements.

- **Responsibilities on Services**

Providing assistance and protection to victims of crime and witnesses, and taking action to pay compensation.

- **Regulatory Responsibilities**

Giving advice on regulatory matters, supervising, carrying out research and promoting appropriate arrangements which could reduce crimes, and give recommendations on the policies which prevent crimes.



POLICE ASSISTANCE AND PROTECTION DIVISION

This is a Special Division established by Act No.4 of 2015 under the Sri Lanka Police which is known as ‘the Division for Assistance and Protection of Victims of Crime and Witnesses. A Senior Superintendent of Police functioning under the supervision of a Senior Deputy Inspector General of Police officially appointed to the Board of Management under section 19 (2) of the said Act has been appointed to this Division as an Officer-in-Charge. This Division has commenced its functions from 03rd November 2016.

The said ‘Division’ shall be administered following the regulatory advice of this National Authority. Giving protection to victims of crime and witnesses, making arrangements to investigate on any complaint, charge made or information given with regard to the threats carried out or damages caused against them and their properties, through the said Division with the assistance of a Police Officer are some of the duties of this Division. Necessary programs have to be implemented to make required arrangements to take efficient action based on the guidelines given by this Authority in order to provide assistance and protection to such victims and witnesses.

Board of Management of the Authority

The board members who have been appointed by His Excellency the President are as follows:

1. Chairman: - Mr. Suhadha K. Gamalath, PC,
Retired Solicitor General,
Attorney General's Department



2. Mr. Udayakumara Amarasinghe,
Senior Lecturer of Criminology,
University of Sri Jayewardenepura



3. Dr. Ajith Thennakoon,
Chief Judicial Medical Officer



4. Dr. Neil Fernando,
Specialist in Psychology



5. Dr. Hiranthi Wijemanne,
Specialist Medical Officer



The members who have been officially appointed are as follows:

1. Mr. Yasantha Kodagoda, PC,
Additional Solicitor General,
Attorney General's Department



2. Mr. M.R. Lathif,
Senior Deputy Inspector General of Police,
Police Head Quarters



3. Mr. H.G. Husain,
Attorney at-Law,
Commissioner,
Human Rights Commission



4. Mrs. Piyumanthi Peiris,
Attorney at-Law,
Additional Secretary (Legislation),
Ministry of Justice



5. Mrs. Vijitha Senaviratne,
Additional Secretary,
Ministry of Law and Order and Southern Development



6. Mr. Padmasiri Jayamanne,
Secretary,
Ministry of Law and Order



7. Mrs. L.T.D. Perera
Observer (Treasury Representative)
Ministry of Finance and Mass Media



Members of Audit and Management Committee - 2019

1. Mrs. L.T.D. Perera
Chairman
(General Treasury Representative)
2. Mrs. Piyumanthi Peiris
Additional Secretary
Ministry of Justice and Prison Reforms
3. Mr. H.G. Husain
Commissioner
Human Rights Commission
4. Mrs. Vijitha Senaviratne
Additional Secretary
Ministry of Law and Order and Southern Development
5. Mrs. I.N. Priyanthi
Representative
National Audit Office

Staff Details - 2019

- **Senior Management Staff**

- | | |
|---|----------------------------------|
| 1. Director General | : Mr. Udayakumara Amarasinghe, |
| 2. Director
(Legal and Law Enforcement) | : Ms. S.S.K. Kasthuriarachchi |
| 3. Director
(Policy and Programmes) | : Mr. I. Siriwardena |
| 4. Director
(Administration and Management) | : Mr. W.G.N. Fernando |
| 5. Director
(Finance) | : Mrs. G.D.R. Perera |
| 6. Assistant Director
(Finance) | : Mrs. R.A.D. Chamila Dishani |
| 7. Assistant Director
(Legal and Law Enforcement) | : Mrs. P.N.U. Pattiarachchi |
| 8. Assistant Director
(Administration and Management)) | : Mr. W.M. Ajith Bandara |
| 9. Secretary to the Board of Management | : Mrs. B.G.M.S.R.W. Goonawardene |

- **Subordinate Staff**

Management Assistants (Non-technical) 10

1. Sahan Harshana Athukorala
2. S.N.H. Nadheesha Madumali Nanayakkara
3. P.A. Dilini Darshika Pererra
4. M.P. Sachithra Dulashani Gunasekara
5. I.A. Harshani Ileperuma
6. Dharshan Rajeev Jayamaney
7. Umesha Hashini Lokussoriya
8. A.W.D.N.C. Jayani Seneviratne

9. Hansini Eranga Munasinghe

10. K.D. Ayesha Kithmini Fernando

- **Primary Staff**

- Drivers**

- Number of Drivers-06**

1. U.W. Wimanga Pathum
2. D.M. Sampath Nishantha Bandara
3. A. Prabath Nishantha
4. S.B. Bagya Pradeep Madhushanka
5. K. Kasun Madushan
6. S. Gamini Vimukthi Wijekumara

- **Office Aides**

- Number of Office Aides- 06**

1. T.W. Nadheeshani Fernando
2. J.G. Chamali Malkanthi Wijewickrama
3. W.M. Wimala Buddhika
4. A.A. Pradeep Kumara Perera
5. W.H.R. Maduka Prabothani
6. Kasun Madusanka Yakkupittiya

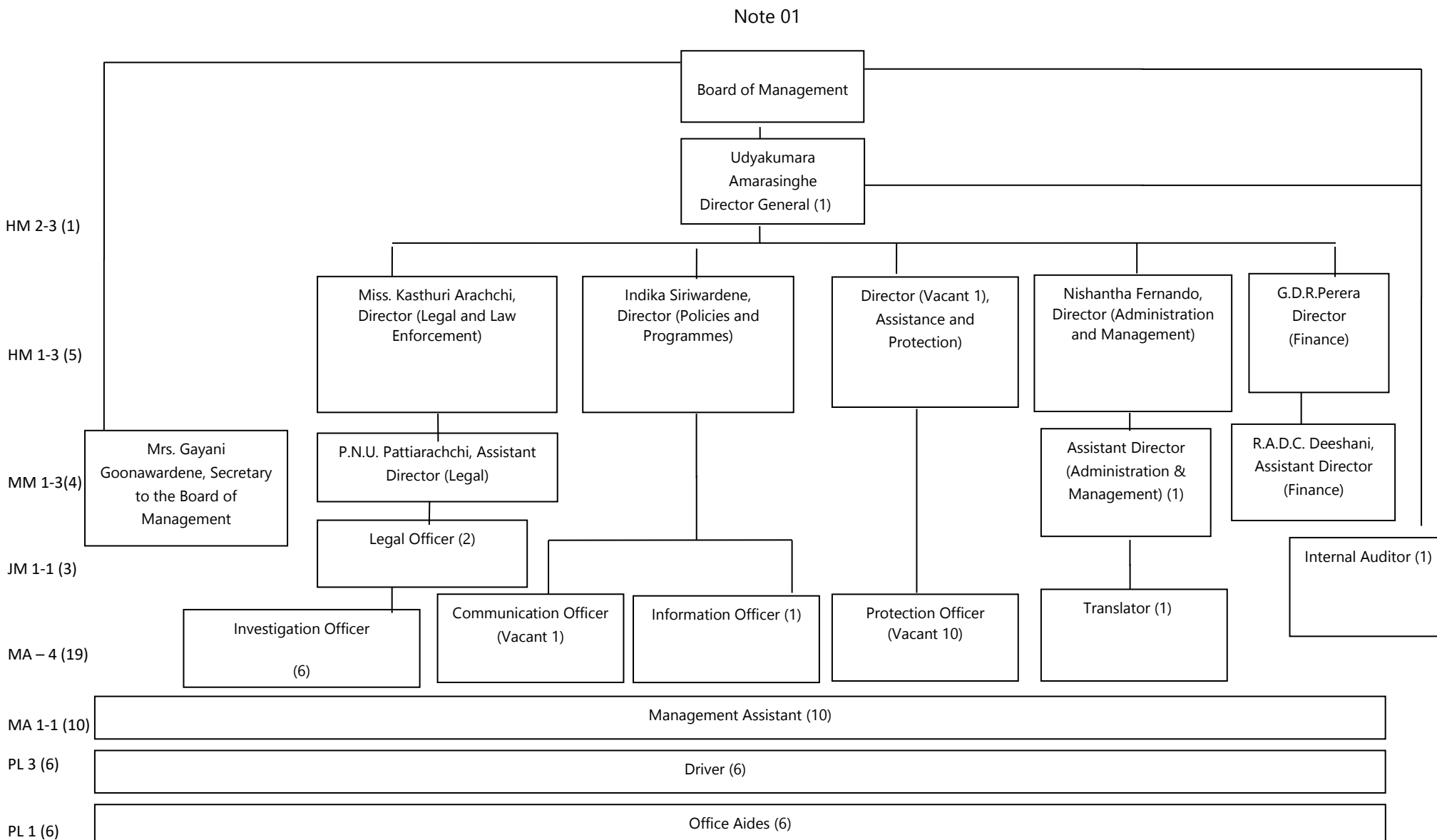
National Authority for the Protection of Victims of Crime and Witnesses

Details of the Staff – 31st December 2019

Table Number 01

Group	Salary Code	Approved Cadre by D.M.S.	Existing Cadre	Vacant
<u>Senior Level</u>				
Director General (Acting)	HM 2-3	1	1	0
Director	HM 1-3	5	4	1
Assistant Director	MM 1-3	3	3	0
Secretary to the Board of Management	MM 1-3	1	1	0
<u>Tertiary Level</u>				
Legal Officer	JM 1-1	2	2	0
Internal Auditor	MA 4	1	1	0
Investigation Officer	MA 4	6	5	1
Protection Officer	MA 4	10	0	10
Communication Officer	MA 4	1	0	1
Information Officer	MA 4	1	1	0
Translator	MA 4	1	1	0
<u>Secondary Level</u>				
Management Assistant (Non-technical)	MA 1-1	10	8	2
<u>Primary Level</u>				
Driver	PL 3	6	6	0
Office Aides	PL 1	6	5	1
Total		54	38	16

Approved Cadre of National Authority for the Protection of Victims of Crime and Witnesses by Department of Management Services



Performance Report

Administration & Management Division.

The training programmes which the non executive staff members of the office were sent are as follows

Name of the Programme	Institute	Names of the Participants	Period
Book Binding	Government Press	Kasun Madusanka Yakupiyita	16.01.2019- 27.03.2019
Maintenance of Personal Files	Skill Development Fund	K.D. Ayesha Kithmini Fernando	28.01.2019-29.01.2019
Misconducts Committed in Workplace of Disciplinary Inquiry	C.I.P.M (Chartered Institute of Personnel Management)	W.M. Ajith Bandara	26.02.2019
Regarding reducing the number of Audit Queries	Skill Development Fund	R.C.D. Chamila Dishani	28.02.2019-01.03.2019
About Leave System Government Institutions	Skill Development Fund	01. Umesha Harshanie Lokusuriya 02. K.D. Ayesha Kithmini Fernando	11.03.2019-12.03.2019
Duties and Responsibilities of Drivers and Office Assistants	Skill Development Fund	01. Kasun Madhushanka Vimukthi 02. Kasun Madusanka Yakupiyita	11.03.2019-12.03.2019
The role of the Leave Clerk and his Responsibilities	National Institute of Labour Studies	Umesha Harshanie Lokusuriya	07.05.2019
Positive Thinking	National Institute of Labour Studies	Darshan Rajeev Jayamaney	10.05.2019
Responding to the Audit Committee	National Institute of Labour Studies	W.M. Ajith Bandara	22.05.2019-23.05.2019
File Maintenance	National Institute of Labour Studies	01. K.D. Ayesha Kithmini Fernando 02. Darshan Rajeev Jayamany 03. Dilini Darshika Perera 04. Nadheesha Nanayakkara	11.06.2019
Workshop for Training Office Assistants	National Institute of Labour Studies	01. J.G.C. Malkanthi Wijewickrama 02. W.H.R. Maduka Prabothani	12.06.2019-13.06.2019

The role of the Finance	National Institute of Labour Studies	Dilini Darshika Perera	10.06.2019
5S Method	National Institute of Labour Studies	01. Harshani Ileperuma 02. Sahan Harshana Athukorala 03. Dilini Darshika Perera	09.05.2019-23.05.2019
Skill Development Training on Office Management	National Institute of Labour Studies	K.D. Ayesha Kithmini Fernando	18.07.2019-26.07.2019
Tamil Language Training	Training Institute for Non - Judicial Officers	All Office Assistants	14.09.2019-03.08.2019
Workshop on Clerical Skills	Skill Development Fund	01. M.A. Sashika Thiraj Munasinghe 02. Thathmini Jayangana Gurugamage 03. W.P.Sanika Madurangie	16.09.2019-18.06.2019
Analysing prices Private Sector	Skill Development Fund	Harshani Ileperuma	30.08.2019-31.08.2019
State Financial Regulations	Miloda Academy	Menaka Piyumali Jayawardene	09.10.2019-11.10.2019
Spervisary Skills	CIPM (Chartered Institute of Personnel Management)	01. W.M. Ajith Bandara 02. P.N.U. Pattiarachchi	22.10.2019-24.10.2019
Reviewing Procurement and Communication Equipment	Skill Development Fund	M.A. Sashika Thiraj Munasinghe	04.11.2019-05.11.2019
Transportation Management	Skill Development Fund	W.P.Sanika Madurangie	09.12.2019-10.12.2019
About State Office Management systems	Distance Learning Centre Ltd	01. K.D. Ayesha Kithmini Fernando 02. Darshan Rajeev Jayamany	09.12.2019-10.12.2019
Procurement for Communication Equipment	Distance Learning Centre Ltd	M.A. Sashika Thiraj Munasinghe	09.12.2019-12.12.2019

Similarly, the following staff of the Authority participated in foreign training programmes.

Name of the Administrative Officer	Designation	Theme of the Course	Expense	Country	Period
Mr. A.R.P.C. Udayakumara	Director General	Studying about Victims of a Crime and Witnesses	A grant	Australia	2019.03.25 – 2019.03.29
Ms.S.S.K. Kasthuriarachchi	Director (Legal and Law Enforcement)	Studying about Victims of a Crime and Witnesses	A grant	Australia	2019.03.25 – 2019.03.29
Mr. I. Siriwardene	Director (Policy and Programme)	Assisting the victims of Asia	A grant	Korea	2019.03.24 – 2019.03.26
		Regarding the solidarity to be kept between Authority and Civil organizations to help the victims of war	A grant	Singapore	2019.06.18 – 2019.06.20
Mrs.B.G.M.S.R.W Gunawardene	Board Secretary	Studying about Victims of a Crime and Witnesses	A grant	Australia	2019.03.25 – 2019.03.29
Mr. W.M.A. Bandara	Assistant Director (Administration & Management)	Regarding improving the organizational skills via a experience based education system	Consolidation Fund	India	2019.07.06 – 2019.07.12
Mrs. R.A.D.Dishani	Assistant Director (Finance)	Regarding improving the organizational skills via a experience based education system	Consolidation Fund	India	2019.07.06 – 2019.07.12
Mrs. P.N.U. Pattiarachchi	Assistant Director (Legal and Law Enforcement)	Regarding improving the organizational skills via a experience based education system	Consolidation Fund	India	2019.07.06 – 2019.07.12

Participation of Director (Policy and Programme) in the International Conference held in South Korea on Assistance to Victims of Asia in March 2019.



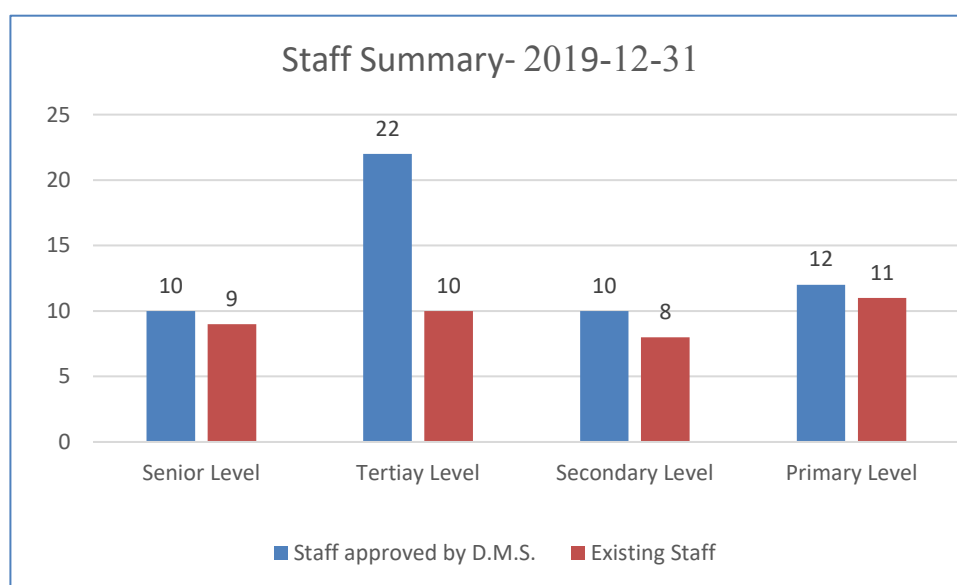
Participation of Assistant Director (Administration & Management), Assistant Director(Finance), Assistant Director (Legal and Law Enforcement) in International Workshop on Improving the Organizational skills via an experience based Education System held in India on July, 2019.



- In the year of 2019, Two Legal Officers(2), one Audit Officer (1), Five Investigation Officers(5), One Information Officer (1) and One Translator (1) were recruited and Two Management Assistants (Non- technical) were resigned.
- 20 Management Board Meetings were held from 2019.01.01 to 2019.12.31
- The Internal Audit unit was established in June 2019. During 2019, three(3) Auditor General Audit Inquiries and four(4) Internal Audit Inquiries were held and all those audit inquiries were answered by this time.
- The introduction and establishment of the Protection Fund of Victims of crime and Witnesses were done and a part of the Court compensations are credited to the fund.

Details of the recruited staff to the Authority as at 31st December 2019 are as follows.

Service Category	Approved Cadre by D.M.S.	Existing Cadre
<u>Senior Level</u> Director General Director Assistant Director Secretary to the Board of Management	10	9
<u>Tertiary Level</u> Legal Officer Internal Auditor Investigation Officer Protection Officer Communication Officer Information Officer Translator	22	10
<u>Secondary Level</u> Management Assistant (Non-technical)	10	8
<u>Primary Level</u> Driver Office Aid	12	11
Total	54	38



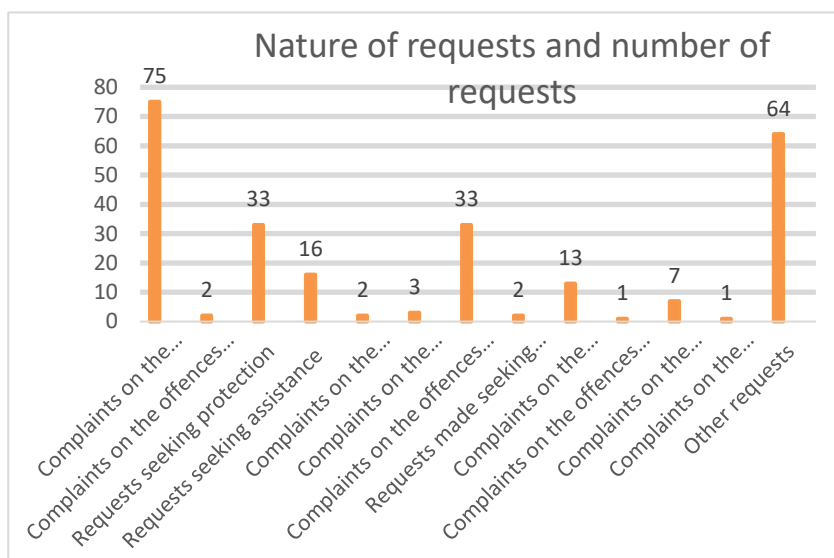
Law & Law Enforcement Division

During the period starting from 1st of January 2019 to 31st of December 2019, 252 requests & complaints were received to the Legal and Law Enforcement Division of the National Authority for the Protection of Victims of Crime and Witnesses from the general public & government institutions. There were occasions where several complaints were made via a single letter and they were categorized as follows, based on the nature of the content.

Nature of requests	Number of requests
Complaints on the infringement of rights and entitlements	75
Complaints on the offences coming under sections 8,9	02
Requests for protection	33
Requests for assistance	16
Complaints on the infringements of rights and entitlements and requests made seeking assistance	02
Complaints on the infringements of rights and entitlements and complaints on the offences coming under sections 8,9	03
Complaints on the offences coming under sections 8,9 and requests made seeking Protection	33
Requests made seeking assistance and requests made seeking protection	02
Complaints on the infringements of rights and Requests made seeking protection	13
Complaints on the offences coming under sections 8,9 and requests made seeking protection and requests made seeking assistance	01
Complaints on the infringements of rights and entitlements and complaints on the offences coming under sections 8,9 and requests made seeking protection	07
Complaints on the infringements of rights and entitlements and complaints on the offences coming under sections 8,9 and requests made seeking assistance and requests made seeking protection	01
Other requests	64
Total	252

The details of the calls received to 1985, the hotline number obtained via Telecommunications Regulatory Commission to contact the Authority from March 2019 are as follows.

Month	No. of Calls
March	44
April	21
May	48
June	56
July	361
August	268
September	52
October	71
November	185
December	224
Total	1,330



Out of the complaints received during 2017 and 2018, 84 complaints were pending until 1st of January 2019 and thus, 336 complaints were investigated during 2019. Out of all the complaints received to the Authority, investigations of 61 complaints have been completely closed at the end of 2018. The measures taken regarding the said complaints are as follows.

Nature of Complaints	2019
Number of closed complaints	61
Number of complaints provided with protection	14
Number of laid down complaints	03
Number of complaints forwarded for prosecutor assistance	02
Number of complaints which are being investigated	166
Number of complaints which are investigated under article 16	01
Number of complaints which are forwarded to other institutions	05
Total number of complaints received to the Authority	252

At the same time, complaints are forwarded to the Authority seeking advises and the measures taken regarding the said complaints are as follows.

Number of files which were forwarded by the police stations seeking advises	26
Number of files which were completed advising to the police stations	08

- 11 orders were received to the Authority from the courts and commissions under the Article 24(1) of the Act No:4 of 2015 on Assistance to and protection of victims of crime and witnesses and the necessary measures were taken to provide protection regarding the said each order.
- The Protection fund of the Authority was established in accordance with the Article 29 of the Act No:4 of 2015 on Assistance to and protection of victims of crime and witnesses and 3.9 Million as at 31st December 2019.
- In accordance with the Article 4(1) of the Act Act No:4 of 2015 on Assistance to and protection of victims of crime and witnesses, when a request was made by the Court to the Authority to pay the expenses incurred as a result of participating in judicial or quasi judicial proceedings from the protection fund, it was decided to pay not exceeding the maximum amount of LKR 5000, at the Management Board Meeting of the Authority, which was held in 15th November 2019.

The summary of the completed investigations of complaints during 2019

Nature of the request	Serial number	Results
Complaints on the infringements of rights and entitlements	VWPA/L&LE/RE/08/19	Since the necessary actions have been taken as per the report forwarded by the Kamburupitiya Police station , the file was closed.

	VWPA/L&LE/RE/23/19	Since this case was beyond the scope of the Act No. 04 of 2015, the file was closed.
	VWPA/L&LE/RE/32/19	Since the police has taken the necessary actions, the case was closed.
	VWPA/L&LE/RE/41/19	Since no sufficient information were provided regarding this complaint, to take further actions, the file was closed.
	VWPA/L&LE/RE/49/19	Since a case was filed regarding the complaint, the case was closed.
	VWPA/L&LE/RE/25/19	Since the police has taken the necessary actions, the case was closed.
	VWPA/L&LE/RE/31/19	Since the police has taken the necessary actions, the case was closed.
	VWPA/L&LE/RE/54/19	Since the police has taken the necessary actions, the case was closed.
	VWPA/L&LE/RE/55/19	Since the fact related to this complain is a civil conflict, it is beyond the scope of the Act. Therefore, the case was closed.
	VWPA/L&LE/RE/45/19	Since the police has taken the necessary actions, the case was closed.
	VWPA/L&LE/RE/14/19	The file has been forwarded to the Attorney General's Department.
	VWPA/L&LE/RE/30/19	Since the Deraniyagala police station has taken the necessary actions, the case was closed.
	VWPA/L&LE/RE/73/19	Since the Wellawatta police station has taken the necessary actions, the case was closed.
Requests made seeking protection	VWPA/L&LE/P/01/19	Since there is no threat found, the file was closed.
	VWPA/L&LE/P/04/19	Since this case was beyond the scope of the Act No. 04 of 2015, the file was closed.
	VWPA/L&LE/P/28/19	Since the police has taken necessary actions, the file was closed.
	VWPA/L&LE/P/34/19	Since there is no threat revealed according to the Police Protection and Assistance Division of Victims of Crime and Witnesses, this file was closed.
	VWPA/L&LE/P/25/19	Since there is no threat found, the file was closed.
	VWPA/L&LE/P/41/19	Since there is no threat revealed and as the police has taken the respondent father into custody, the file was closed.
	VWPA/L&LE/P/06/19	The necessary advises were given to the chief secretary of the Sarvodaya.
Complaints on the offences coming under sections 8,9, and	VWPA/L&LE/O /15/19 VWPA/L&LE/P/21/19	Since this case was beyond the scope of the Act No. 04 of 2015, the file was closed.

requests made seeking protection	VWPA/L&LE/O /02/19 VWPA/L&LE/P/03/19	Since there is no threat found, the file was closed.
Complaints on the infringements of rights and entitlements requests made seeking assistance	VWPA/L&LE/RE/35/19 VWPA/L&LE/A/02/19	Since the police has taken the necessary actions, the case was closed.
Complaints on the infringements of rights and entitlements requests made seeking protection	VWPA/L&LE/P/47/19 VWPA/L&LE/RE/47/19	Since the police has taken the necessary actions, the case was closed.
	VWPA/L&LE/RE/06/19 VWPA/L&LE/P/11/19	Since there is no threat found, the file was closed.
	VWPA/L&LE/RE/06/19 VWPA/L&LE/P/11/19	Since the necessary actions have been taken, the case was closed.
	VWPA/L&LE/RE/06/19 VWPA/L&LE/P/11/19	Since the police has taken the necessary actions, the case was closed.
Complaints on the infringements of rights and entitlements and complaints on the offences coming under sections 8,9	VWPA/L&LE/RE/33/19 VWPA/L&LE/O/22/19	Since there was no offence was revealed under the Articles 8 &9 of the Act, the file was closed.
Requests made seeking protection, request made seeking assistance	VWPA/L&LE/P/22/19 VWPA/L&LE/A/05/19	Since there is no threat found, the case was closed.
Complaints on the infringements of rights and entitlements and complaints on the offences coming under sections 8,9, requests made seeking protection, request made seeking assistance	VWPA/L&LE/O /15/19 VWPA/L&LE/P/21/19 VWPA/L&LE/RE/07/19 VWPA/L&LE/A/03/19	Since there is no threat found, the file was closed.
Other requests	VWPA/L&LE/O.com/01/19	Forwarded to the Ministry of Justice, Human Rights and Regal Reforms for necessary actions.
	VWPA/L&LE/O.com/05/19	Since this case was beyond the scope of the Act No. 04 of 2015, the file was closed.
	VWPA/L&LE/O.com/07/19	Since the police station has settled the relevant issue, the file was closed.
	VWPA/L&LE/O.com/02/19	Since this case was beyond the scope of the Act No. 04 of 2015, the file was closed.
	VWPA/L&LE/O.com/10/19	Since this case was beyond the scope of the Act No. 04 of 2015, the file was closed.
	VWPA/L&LE/O.com/07/19	The Police has taken necessary actions.

	VWPA/L&LE/O.com/12/19	Since this case was beyond the scope of the Act No. 04 of 2015, the file was closed.
	VWPA/L&LE/O.com/3/19	Madirigiriya Police has taken necessary actions.
	VWPA/L&LE/O.com/20/19	Since this case was beyond the scope of the Act No. 04 of 2015, the file was closed.
	VWPA/L&LE/O.com/18/19	Since this case was beyond the scope of the Act No. 04 of 2015, the file was closed.
	VWPA/L&LE/O.com/24/19	Since this case was beyond the scope of the Act No. 04 of 2015, the file was closed.
	VWPA/L&LE/O.com/09/19	Rathmalana Police has taken necessary actions.
	VWPA/L&LE/O.com/21/19	Since this case was beyond the scope of the Act No. 04 of 2015, the file was closed.
	VWPA/L&LE/O.com/23/19	Since this case was beyond the scope of the Act No. 04 of 2015, the file was closed.
	VWPA/L&LE/O.com/25/19	Since this case was beyond the scope of the Act No. 04 of 2015, the file was closed.
	VWPA/L&LE/O.com/27/19	Since this case was beyond the scope of the Act No. 04 of 2015, the file was closed.
	VWPA/L&LE/O.com/28/19	Since this case was beyond the scope of the Act No. 04 of 2015, the file was closed.
	VWPA/L&LE/O.com/32/19	Since this case was beyond the scope of the Act No. 04 of 2015, the file was closed.
	VWPA/L&LE/O.com/33/19	Since this case was beyond the scope of the Act No. 04 of 2015, the file was closed.
	VWPA/L&LE/O.com/38/19	Since this case was beyond the scope of the Act No. 04 of 2015, the file was closed.
	VWPA/L&LE/O.com/20/19	
	VWPA/L&LE/O.com/42/19	Since this case was beyond the scope of the Act No. 04 of 2015, the file was closed.
	VWPA/L&LE/O.com/19/19	Since this case was beyond the scope of the Act No. 04 of 2015, the file was closed.
	VWPA/L&LE/O.com/13/19	
	VWPA/L&LE/O.com/56/19	Since this case was beyond the scope of the Act No. 04 of 2015, the file was closed.
	VWPA/L&LE/O.com/53/19	Since this case was beyond the scope of the Act No. 04 of 2015, the file was closed.
	VWPA/L&LE/O.com/58/19	Since this case was beyond the scope of the Act No. 04 of 2015, the file was closed.
	VWPA/L&LE/O.com/50/19	Since this case was beyond the scope of the Act No. 04 of 2015, the file was closed.
	VWPA/L&LE/O.com/47/19	Forwarded to University Grant Commission
	VWPA/L&LE/O.com/34/19	Since the complainant was reconciled with the other party, the case was closed.
	VWPA/L&LE/O.com/11/19	The police has implemented investigations on this.

Policy & Programme Division

In 2018, a grant of 40 Million has given to strengthen the mechanism of protecting victims and witnesses by the United Nations Development Programme (UNDP) and the left amount of 13.2 Million Rupees were employed to conduct awareness programmes in the year of 2019. Accordingly, the awareness programmes were successfully conducted under the Policy and Programme Division of the Authority.

The awareness programmes which were conducted using the financial grants given by the United Nations Development Programme to the National Authority are as follows.

Name of the workshop	Date	No. of Participants	Venue
1. Training for officers of Police Assistance and Protection Division of the National Authority for the Protection of Victims Of Crime and Witnesses.	28.01.2019 - 29.01.2019	55	Bamdaranaike Memorial International Conference Hall
2. Awareness Programme for Child Protection Officers	07.02.2019 - 08.02.2019	60	Bamdaranaike Memorial International Conference Hall
3. Police Special Investigation Unit- Group I	15.02.2019 - 16.02.2019	65	Bamdaranaike Memorial International Conference Hall
4. Police Special Investigation Unit- Group II	26.02.2019 - 27.02.2019	55	Bamdaranaike Memorial International Conference Hall
5. Sri Lanka Bar Association - Jaffna	02.03.2019	65	U.S.Hotel, Jaffna
6. Awareness Programme for advocates of the Attorney General Department	09.03.2019 - 10.03.2019	100	Bamdaranaike Memorial International Conference Hall
7. Awareness Programme for Sri Lanka Bar Association	16.03.2019	65	Sri Lanka Foundation
8. Awareness programme for Civil Organization Institutions	21.03.2019	30	Bamdaranaike Memorial International Conference Hall
9. Awareness Programme for zonal education officers of the Ministry of Education	04.04.2019	50	Bamdaranaike Memorial International Conference Hall
10. Awareness Programme for Police OICs of Crimes and Minor Crimes of Western Province – Group I	10.04.2019 - 11.04.2019	110	Bamdaranaike Memorial International Conference Hall
11. Awareness Programme for Government Officers of Hambantota District	13.06.2019	1500	Hambanthota, Ruhunu, Magampura Mahinda Rajapaksa International Convention Centre
12. Awareness Programme for Government Officers of Galle District	27.06.2019	800	District Secretariat of Galle

13.Awareness Programme for the newly recruited officers of the National Authority for the Protection of Victims of Crime and Witnesses and Police Assistance and Protection Division.	29.10.2019	50	Non Judicial Officers Training Centre, Battaramulla.
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Training Programmes organized by the National Authority using direct grants from UNDP are as follows.

Name of the workshop	Date	No. of Participants	Venue
1. Awareness Programme for CRPOs and Probation Officers	19.12.2019	60	Ozo Colombo, Colombo 04.
2. Awareness Programme for Police OICs of Crimes and Minor Crimes of Western Province – Group I	20.12.2019, 21.12.2019	110	Waters Edge, Battaramulla.
3. Awareness Programme for Women and Child Protection officers of Western Province	27.12.2019, 28.12.2019	110	Taj Samudra Hotel, Colombo.

In addition, a workshop organized by us was conducted with the direct grants of UNICEF. The details of it are as follows.

Name of the workshop	Date	No. of Participants	Venue
Awareness Programme for officers on protecting the Child Victims and Witnesses	16.08.2019	45	Bandaranaike Memorial International Conference Hall

The details of the awareness programmes conducted simultaneously to the exhibitions are as follows.

Name of the workshop	Date	No. of Participants	Venue
Awareness programme for public and students simultaneously to the exhibition of Welusumana Maha Vidyalaya, Thammanawa	11.10.2019-13.10.2019	10,000 students, 600 hundred teachers, 1000 parents	Welusumana Maha Vidyalaya, Thammanawa.

- In 2019, 1000 posters printed containing the act of Assistance to and Protection of Victims of Crime and Witnesses and their rights and entitlements were supplied by Transparency International.
- The posters printed with the sponsorship of the United Nations Organization were distributed to all District Secretaries(25), Divisional Secretaries and National Schools(353), island wide. These posters were displayed in the Notice Boards of office premises.

- Public Awareness projects were conducted. Posters and Video/ Radio Clips were produced and telecasted and broadcasted in Television/ Radio channels throughout a month.
- By establishing a booth of our Authority from 9th to 11th October 2019, concurrently with the Educational exhibition held in Thammanawa Welusumana Maha Vidyalaya, Horowpathana, 10000 students and 600 teachers of the neighbouring schools and 1000 parents were made aware. Since the numbers of child abuse cases are rising in this area and addressing them was our priority. There, posters were distributed to display on the notice boards of 254 School premises. The posters prepared by our Authority were distributed to display in the Notice Boards of 205 Court premises Island wide.
- Interacted with UNDP, UNICEF, TRANSPARENCY INTERNATIONAL, VICTIM SUPPORT ASIA NETWORK, UNODC, UNOCT RESEARCH NETWORK and international awareness was made.

Training for the Administrative Officers of the National Authority for the Protection of Victims of Crime and Witnesses and the officers of Police Assistance and Protection Division

Date - 2019.01.28-2019.01.29

Venue - Bandaranaike Memorial International Conference Hall Number of Officers - 55



Awareness Programme for Child Protection Officers

Date - 2019.02.07 -2019.02.08

Venue - Bandaranaike Memorial International Conference Hall

Number of Officers - 60

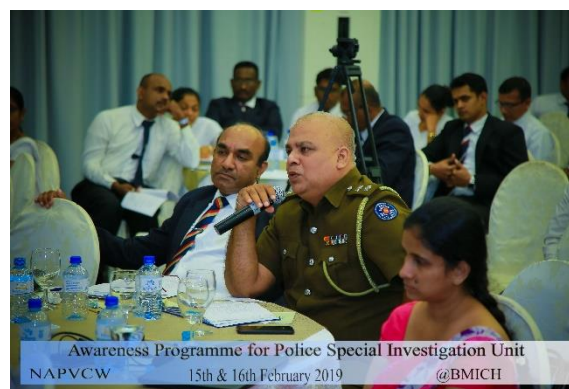


Police Special Investigation Unit- Group I

Date - 2019.02.15 - 2019.02.08

Venue - Bandaranaike Memorial International Conference Hall

Number of Officers - 65



Police Special Investigation Unit- Group II

Date - 2019.02.26 – 2019.02.27

Venue - Bandaranaike Memorial International Conference Hall

Number of Officers - 55



Sri Lanka Bar Association - Jaffna

Date - 2019.03.02

Venue – U.S.Hotel, Jaffna

Number of Officers - 65



Awareness Programme for advocates of the Attorney General Department

Date - 2019.03.09- 2019.03.10

Venue - Bandaranaike Memorial International Conference Hall

Number of Officers - 100



Awareness Programme for Zonal Education Officers of the Ministry of Education

Date - 2019.04.04

Venue - Bandaranaike Memorial International Conference Hall

Number of Officers- 50



Awareness Programme for Crime and Minor Crime OICs of Western Province-Group 1

Date - 2019.04.10 – 2019.04.11

Venue - Bandaranaike Memorial International Conference Hall

Number of Officers - 110



Awareness Programme for Government Officers of Hambantota District

Date - 2019.06.13

Venue - Hambanthota, Ruhunu, Magampura Exhibition and Conventional Centre

Number of Officers - 1500



Awareness Programme for Government Officers of Hambantota District

Date - 2019.06.27

Venue – Galle District Secretariat

Number of Officers - 800





Awareness Programme for the newly recruited officers of the National Authority for the Protection of Victims of Crime and Witnesses and Police Assistance and Protection Division.

Date - 2019.10.29

Venue - Non-judicial officers training institute, Battaramulla

Number of Officers - 50



Awareness Programme for Probation Officers and CRPOs

Date - 2019.12.19

Venue – Ozo Hotel, Colombo 04

Number of Officers - 60

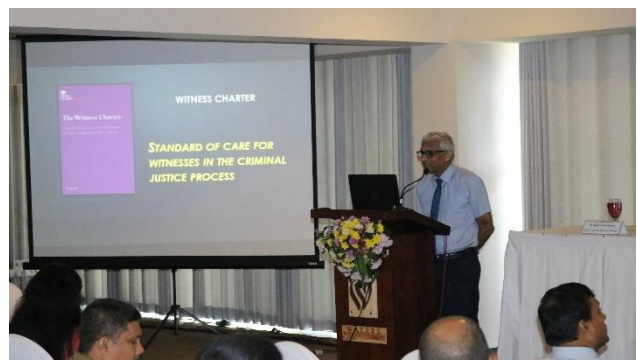


Awareness Programme for Crimes and Minor Crime of Western Province- Group I

Date - 2019.12.20 - 2019.12.21

Venue – Water's Edge, Battaramulla

Number of Officers - 110



Awareness Programme for Women and Child Protection Officers of Western Province

Date - 2019.12.27 – 2019.12.28

Venue – Taj Samudra Hotel, Colombo

Number of Officers- 110





Awareness Programme for Protection of Child Victims and Witnesses

Date - 2019.08.16

Venue - Bandaranaike Memorial International Conference Hall

Number of Officers - 45



**Awareness Programme for Students and Public concurrently with the Exhibition of Welusumana
Maha Vidyalaya, Thamannawa**

Date - 2019.10.11 – 2019.10.13

Venue - Welusumana Maha Vidyalaya, Thamannawa

Number of Participants –10000 Students, 600 Teachers and 1000 Parents



Finance Division

Financial Progress from 01st January 2019 to 31st December 2019

Description	Provisions for the year of 2019 (LKR Million)	Amended Provisions for the year of 2019	Expenditure at 31 st December 2019	Financial Progress at 31st December 2019
(a)	(b)	(c)	(d)	(e)= (d)/(c)*10
Recurring expenses of the Government	60.0	43.0	37.93	88%
Capital Expenditure of the Government	15.0	15.0	9.49	63%
Expenditure UNDP Funds	21.66	13.2	13.20	100%
Total	88.2	71.2	60.62	85%

ACCOUNTING POLICIES

1. CORPORATE INFORMATION

1.1. Domicile and Legal Form

National Authority for the Protection of Victims of Crime & Witnesses established by Assistance to and Protection of Victims of Crime & Witnesses Act No. 04 of the year 2015 by the parliament of Democratic Socialist Republic of Sri Lanka and expanding its area of services further, under the Ministry of Justice. The head office is located at No. 428/11 A, Denzil Kobbekaduwa Mawatha, Battaramulla, Sri Lanka.

1.2 Principal Activities and Nature of Operations

With the aspect of achieving the objects of the Act, the duties and the functions of the Authority are enlisted under Section 13 of Assistance to and Protection of Victims of Crime & Witnesses Act No. 04 of 2015.

1.3 The Number of Employees

The number of employees at the end of the year 2019 was 38.

2 BASIS OF PREPARATION

2.1 Statement of Compliance.

The financial statements of National Authority for the Protection of Victims of Crime & Witnesses comprise the Statement of Financial Position, Statement of Financial Performance, Statement of Cash Flow, Statement of Changes in Equity and Notes to the Financial Statements and other explanatory information. These statements are prepared in accordance with the Sri Lanka Public Sector Accounting Standards (SLPSAs) laid down by the Institute of Chartered Accountants of Sri Lanka (ICASL).

2.2. Basis of Measurement

The financial Statements have been prepared on the historical cost basis.

No adjustments have been made for inflationary factors in the financial statements

2.2 Functional and presentation Currency.

These financial Statements are presented in Sri Lankan Rupees, which is the National Authority for the Protection of Victims of Crime & Witnesses' functional currency.

3 SIGNIFICANT ACCOUNTING POLICIES

These accounting policies set out below have been applied consistently to all periods presented in these financial statements.

3.1. Property, Plant and Equipment

The cost of Property, Plant and Equipment is the cost of acquisition or construction together with any expenses incurred in bringing the asset to its working condition for its intended use. Subsequent to the initial recognition as an asset at cost, revalued assets are carried at revalued amount less any subsequent depreciation thereon. All other Property, Plant and Equipment are stated at cost less accumulated depreciation. Where an item of Property, plant and equipment comprises major components having different useful lives, they are accounted for as separate item of Property, plant and equipment.

The asset's residual values, useful lives and methods of depreciation are reviewed, and adjusted if appropriate, at each financial year end.

Property, Plant and Equipment- Received as Grant

Property, Plant and Equipment acquired under any grant are capitalized at cost.

Property, Plant and Equipment other than freehold land are stated at cost less accumulated depreciation. Free hold land is stated at cost.

Depreciation is charged on all Property, Plant and Equipment other than freehold land to write off the cost over the estimated useful lives.

Depreciation has been provided for the year on pro-rata basis.

Property, Plant and Equipment are depreciated on straight line method as mentioned below, further, that the all Property, Plant and Equipment have been accounted at cost method as prescribe in the **SLPSAS 7 – Property, Plant & Equipment**.

1. Motor Vehicles	20%
2. Plant & Machinery	25%
3. Computer & Accessories	25%
4. Furniture & Office Equipment	10%
5. Building	4%
6. Soft Ware	25%
7. Others	10%.

An item of Property, Plant and Equipment is derecognized upon disposal or when no future economic benefit is expected from its use or disposal. Any gain or loss arising on de-recognition of the asset (Calculated as the difference between the net disposal proceeds and

the carrying amount of the asset) is included in the income statement in the year the asset is derecognized.

Expenditure incurred on repairs or maintenance of Property, Plant and Equipment in order to restore or maintain future economic benefit expected from originally assessed standard of performance is recognized as an expense when incurred.

3.2 Inventories

The inventories used during the financial year had been charged to the income & expenditure statement at cost.

Balance stock has been valued at cost, selling price or net realizable value whichever is lower.

3.3. Cash and Cash equivalents

Cash and cash equivalents comprise cash in hand and held at bank.

3.4. Cash flow Statement

Cash flow Statement has been prepared using the indirect method.

3.5. Liabilities and Provisions

Liabilities are recognized in the balance sheet when there is a present obligation as a result of past events, the settlement of which is expected to result in an outflow of resources embodying economic benefits. Obligations payable at the demand of the creditors or within one year of the balance sheet date are treated as current liabilities in the Balance sheet.

Provision is recognized if, as a result of a past event, the National Authority for the Protection of Victims & Crime Witnesses has a present legal or constructive obligation that can be estimated reliably, and it is probable that an outflow of economic benefit will be required to settle the obligation.

3.6. Taxation

Tax expenses reported in the financial statement and computed in accordance with the provision of the Inland Revenue Act No.24 of 2017 and its amendments thereto.

3.7. Employee Benefits

I. Define Contribution Plan.

Obligation to define contribution plan are recognized as an expenses in the income statement as incurred. National Authority for the Protection of Victims of Crime & Witnesses contributes 12% and 3% of gross emoluments of employees to Provident Fund and Trust Fund respectively.

II. Define Benefit Plan

Gratuity is a defined benefit plan. National Authority for the Protection of Victims of Crime & Witnesses is liable to pay gratuity in terms of the relevant statute. In order to meet this liability, a provision is carried forward in the balance sheet, equivalent to an amount calculated based on a half month's salary of the last of the financial year of all employees for each completed year of service, commencing from the first year of service.

Provision is made for retirement gratuity for all employees in respect of gratuity payable under the payment of gratuity Act No. 12 of 1983. This item is grouped under non current liabilities in the balance sheet.

According to The Treasury, a fund is not necessary, as they will grant the funds when required.

3.8. Funds of the Authority

As per Section 18 and Section 29 of the Act, the Authority has two (2) Funds.

1. Fund of the Authority

This fund should be credited

- all such money as may be voted from time to time by Parliament for the use of the authority and
- all such sums of money as may be received by the authority by way of donations, gifts, bequests, and grants from sources within or outside Sri Lanka.

Expenditure incurred by the Authority in the exercise and performance of its duties and functions under the Act, shall be paid out of Fund of the authority.

2. Protection Fund

There shall be paid into the Protection Fund

- all such sums as may be voted by the parliament for such fund;
- all such sums as may be received by the Authority to be remitted to the Protection Fund by the way of any gift, donation, contribution, bequest and grant from any local or foreign sources and
- all such monies remitted by the Court under subsection (1) (a) (ii) of section 28.

There shall be paid out of the Protection Fund as may be determined by the Board for the payments under subsection (4)(a) and (b) of section 29.

3.9. Revenue Recognition

3.9.1 Revenue Recognition

All such monies remitted by a Court under subsection (1) (a) (ii) of section 28 are accounted on receipt basis whilst interest and all other income are accounted on accrual basis.

3.9.2 Expenditure

All expenditure incurred in the running of the board has been accounted on accrual basis and all expenditure incurred in the acquisition, extension or improvement of assets of a permanent nature in order to carry on or increase the earning capacity of the Board has been treated as capital expenditure.

3.10. Comparative information

Where necessary, comparative figures have been rearranged to conform to the current year presentation.

3.11. Events occurring after balance sheet date

All material post balance sheet events have been considered and where appropriate adjustment or disclosures have been made in respective note to the financial statement.

3.12. Commitments and contingencies

Contingencies are possible assets or obligations that arise from a past event and would be confirmed only on the occurrence or non-occurrence of uncertain future events, which are beyond the Board's control.

3.13. Accounting of Grants

i. Government Grants

The accounting policy adopted for Government Grants including the methods of presentation are as follows.

- a. Government Grants for purchase of assets are recognized as income over the periods of useful life of the assets.
- b. Other grants received as well as expenses thereon have been incorporated in the Profit & Loss.

3.14. Investment

Under subsection (b) of section 14 describes, invest monies lying to the credit of its Fund in an appropriate and secure manner and open and maintain current, savings, or deposit accounts in bank.

In compliance with the Act, monies lying to the credit of its Fund will be invested in appropriate and secured financial instruments. Those investments will be accounted on cost basis while income generated from such investments will be accounted on accrual basis.

NATIONAL AUTHORITY FOR THE PROTECTION OF VICTIMS OF CRIME AND WITNESSES
STATEMENT OF FINANCIAL POSITION
AS AT 31ST DECEMBER 2019

	NOTE	2019 Rs	2018 Rs
ASSETS			
CURRENT ASSETS			
CASH IN HAND AND BANK	08	4,749,968	555,800
DEPOSITS	09	30,000	15,000
OTHER ASSETS	10	1,578,031	1,159,720
TOTAL CURRENT ASSETS		6,357,999	1,730,520
NON CURRENT ASSETS			
INVESTMENT	11	2,163,300	-
PROPERTY PLANT & EQUIPMENT	12	19,657,940	15,482,742
TOTAL NON CURRENT ASSETS		21,821,240	15,482,742
TOTAL ASSETS		28,179,239	17,213,262
LESS:			
LIABILITIES			
CURRENT LIABILITIES	13	1,238,653	246,514
TOTAL CURRENT LIABILITIES		1,238,653	246,514
NET CURRENT ASSETS		5,119,347	1,484,005
NON CURRENT LIABILITIES	14	1,033,949	440,404
TOTAL LIABILITIES		2,272,601	686,919
TOTAL NET ASSETS		25,906,638	16,526,343
FINANCED BY			
ACCUMILATED FUND	15	1,031,566	487,801
AUTHORITY PROTECTION FUND	16	3,963,140	555,800
GOVERNMENT GRANTS	17	14,806,284	8,139,968
UNDP GRANTS	18	6,105,648	7,342,774
		25,906,638	16,526,343

"The Accounting policies on pages 1 to 5 and notes on pages 10-15 form an integral part of these Financial Statements. These Financial Statements were approved by the Secretary, Ministry of Justice ,Human Rights & Legal Reforms on behalf of the Board of Management."

Signed By

.....
G.D.R. Perera
Director (Finance)

Approved By

.....
J.J Rathnasiri
Secretary

Signed By

.....
Udayakumara Amarasinghe
Director General

NATIONAL AUTHORITY FOR THE PROTECTION OF VICTIMS OF CRIME AND WITNESSES
STATEMENT OF FINANCIAL PERFORMANCE
FOR THE YEAR ENDED 31ST DECEMBER 2019

	NOTE	2019 Rs	2018 Rs
REVENUE	1		
GRANTS	1.1	38,964,130	31,181,249
OTHER INCOME	1.2	18,749,310	23,080,227
TOTAL REVENUE		57,713,440	54,261,476
OPERATING EXPENSES			
PERSONAL EMOLUMENTS	2	28,155,264	22,659,856
TRAVELLING EXPENSES	3	242,668	310,004
SUPPLIES & CONSUMABLE ITEMS	4	4,193,854	2,900,051
MAINTENANCE	5	3,458,610	3,295,380
CONTRACTUAL SERVICES	6	18,400,264	23,514,465
DEPRECIATION	7	2,719,015	1,093,920
TOTAL EXPENSES		57,169,675	53,773,675
SURPLUS / (DEFICIT) FOR THE PERIOD		543,765	487,801

NATIONAL AUTHORITY FOR THE PROTECTION OF VICTIMS OF CRIME AND WITNESSES
STATEMENT OF CASH FLOW FOR THE YEAR ENDED 31.12.2019

	2019 Rs	2018 Rs
CASH FLOW FROM OPERATING ACTIVITIES		
SURPLUS/(DEFICIT) FOR THE YEAR	543,765	487,801
LESS : PROFIT ON SALE OF FIXED ASSETS	-	-
AMORTIZATION OF CAPITAL GRNT	(18,500,810)	(1,093,920)
ADD : DEPRECIATION FOR THE YEAR	2,719,015	1,093,920
PROVISION FOR GRATUITY	593,544	440,404
OPERATING SURPLUS/(DEFICIT) BEFORE WORKING CAPITAL	(14,644,486)	928,205
INCREASE OF INVENTORIES	(365,876)	(1,159,720)
INCREASE/(DECREASE) OF TRADE & OTHER RECEIVABLES	(52,435)	-
INCREASE OF PREPAYMENTS	(15,000)	(15,000)
INCREASE OF ACCRUED EXPENCES & PAYABLES	992,138	246,514
GRATUITY PAID DURING THE YEAR	-	-
	558,827	(928,205)
NET CASH FLOW FROM OPERATING ACTIVITIES	(14,085,658)	-
CASH FLOW FROM INVESTING ACTIVITIES		
PURCHASE OF FIXED ASSETS	(6,894,213)	(13,915,369)
PROCEEDS FROM SALE OF FIXED ASSETS	-	-
INVESTMENT	(2,163,300)	-
NET CASH FLOW FROM INVESTING ACTIVITIES	(9,057,513)	(13,915,369)
CASH FLOW FROM FINANCING ACTIVITIES		
NET RECEIPT OF INTERNAL FUNDS	3,407,340	555,800
CAPITAL GRANT	23,930,000	13,915,369
NET CASH FLOW FROM FINANCING ACTIVITIES	27,337,340	14,471,169
NET CASH USED	4,194,168	555,800
CASH & CASH EQUIVALENTS AS AT 01/01/2019	555,800	-
CASH & CASH EQUIVALENTS AS AT 31/12/2019	4,749,968	555,800

NATIONAL AUTHORITY FOR THE PROTECTION OF VICTIMS OF CRIME AND WITNESSES
STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 31ST DECEMBER 2019

	FUNDS	GRANTS	ACCUMILATED FUND & RESERVES	TOTAL
	(RS)	(RS)	(RS)	(RS)
BALANCE AS AT 1ST JANUARY 2018	-	2,661,292	-	2,661,292
CHARGED DURING THE YEAR	-	40,939,171	487,801	41,426,972
TRANSFERS DURING THE YEAR	555,800	(28,117,722)	-	(27,561,922)
BALANCE AS AT 31ST DECEMBER 2018	555,800	15,482,742	487,801	16,526,343
BALANCE AS AT 1ST JANUARY 2019	555,800	15,482,742	487,801	16,526,343
CHARGED DURING THE YEAR	-	23,930,000	543,765	24,473,765
TRANSFERS DURING THE YEAR	3,407,340	(18,500,810)	-	(15,093,470)
BALANCE AS AT 31ST DECEMBER 2019	3,963,140	20,911,932	1,031,566	25,906,638

NOTES TO THE FINANCIAL STATEMENTS

NOTE 01 INCOME	2019 RS	2018 RS
1.1- GRANTS		
<u>GOVERNMENT GRANT - RECURRENT</u>		
RECEIVED DURING THE YEAR	38,964,130	32,600,000
RETURNED DURING THE YEAR	-	(1,418,751)
	38,964,130	31,181,249
1.2 - OTHER INCOME		
<u>SUNDRY INCOME</u>		
RECEIVED DURING THE YEAR	248,500	115,680
RETURNED DURING THE YEAR	-	(115,680)
	248,500	-
<u>DIFFERED REVENUE</u>		
DIFFERED REVENUE-GOVT.GRANT	4,063,684	3,650,932
DIFFERED REVENUE-UNDP GRANT	14,437,126	19,429,295
	18,500,810	23,080,227
TOTAL INCOME	57,713,440	54,261,477

**** The "Authority" was allocated Rs. 60,000,000.00 as Recurrent Allocation for 2019. But only 43,000,000.00 was required as recurrent expenses during the year 2019 and the balance amount of Rs.17,000,000.00 was reallocated to the Line Ministry.**

NOTES TO THE FINANCIAL STATEMENTS

NOTE 02	2019	2018
EXPENCES	RS	RS
PERSONAL EMOLUMENTS		
SALARIES & WAGES	14,269,541	9,950,484
EPF	2,095,156	1,581,254
ETF	523,789	395,314
OVERTIME & HOLIDAY PAYMENT	1,156,276	767,749
GRATUITY	593,544	440,404
ACTING ALLOWANCE	52,210	339,608
TRAVELLING ALLOWANCE	1,833,871	1,600,000
FUEL ALLOWANCE	1,135,290	1,116,210
COST OF LIVING ALLOWANCE	3,055,516	2,424,500
ADJUSTED ALLOWANCE	391,921	1,000,807
PROFESSIONAL ALLOWANCE	288,000	251,526
BOAR ALLOWANCE	1,828,000	1,790,000
OTHER ALLOWANCE	832,151	1,002,000
TRAINEE ALLOWANCE	100,000	-
TOTAL	28,155,264	22,659,856

NOTE 03	2019	2018
TRAVELLING EXPENSES	RS	RS
DOMESTIC TRAVELLING	214,217	91,478
FOREIGN TRAVELLING	28,451	218,526
TOTAL	242,668	310,004

NOTE 04	2019	2018
SUPPLIES & CONSUMABLE ITEMS	RS	RS
PRINTING & STATIONERY	1,297,649	737,743
FUEL & LUBRICANT	1,483,234	853,234
UNIFORM	36,000	36,000
ENTERTAINMENT	552,912	318,903
ADVERTISING	736,362	646,070
NEWS PAPERS	14,520	15,600
SUPPLY OTHERS	73,177	292,501
TOTAL	4,193,854	2,900,051

NOTES TO THE FINANCIAL STATEMENTS

NOTE 05	2019	2018
MAINTENANCE	RS	RS
MAINTENANCE EXPENDITURES - VEHICLES	2,282,640	1,501,580
MAINTENANCE EXPENDITURES - PLANT, MACHINERY & EQUIP.	841,708	211,280
MAINTENANCE EXPENDITURES - BUILDING & STRUCTURE	334,262	1,582,520
TOTAL	3,458,610	3,295,380

NOTE 06	2019	2018
CONTRACTUAL SERVICES	RS	RS
TRANSPORT	24,548	18,172
TELECOMMUNICATION	764,853	671,686
POSTAL CHARGES	74,210	28,600
BANK CHARGES	8,511	-
ELECTRICITY & WATER	-	16,732
CLEANING CHARGES	970,507	766,153
SERVICE OTHERS-GOVT. AWARENESS PROGRAMMES	2,869,192	3,280,909
SERVICE OTHERS-UNDP. AWARENESS PROGRAMMES	12,912,603	18,705,398
SERVICE OTHERS - AUDIT CHARGES	744,941	-
SERVICE OTHERS-OTHERS	30,899	26,815
TOTAL	18,400,264	23,514,465

NOTE 07	2019	2018
DEPRECIATION	RS	RS
BUILDING& STRUCTURE REHABILITATION-GOVT. GRANT	81,685	32,432
FURNITURE & OFFICE EQUIPMENT-GOVT. GRANT	753,979	327,366
FURNITURE & OFFICE EQUIPMENT-UNDP GRANT	341,507	161,865
COMPUTERS . & ACCESSORIES-GOVT. GRANT	299,524	6,060
COMPUTERS . & ACCESSORIES-UNDP GRANT	1,162,900	562,032
SOFTWARE DEVELOPMENT-GOVT. GRANT	59,305	4,165
OTHERS-UNDP GRANT	20,116	-
TOTAL	2,719,015	1,093,920

NOTES TO THE FINANCIAL STATEMENTS

NOTE 08	2019	2018
CASH IN HAND AND BANK	RS	RS
BOC-C/A-81479591	2,927,563	-
BOC-AUTHORITY FUND C/A-81624249	1,822,405	555,800
PETTY CASH	-	-
TOTAL	4,749,968	555,800.00

NOTE 09	2019	2018
DEPOSITS	RS	RS
REFUNDABLE DEPOSITS - FUEL	30,000	15,000
TOTAL	30,000	15,000.00

NOTE 10	2019	2018
OTHER ASSETS	RS	RS
INTEREST RECEIVABLE -FIXED DEPOSIT	52,435	-
STOCKS	1,525,596	1,159,720
TOTAL	1,578,031	1,159,720

NOTE 11	2019	2018
INVESTMENTS	RS	RS
INVESTMENT - FIXED DEPOSITS	2,163,300	-
TOTAL	2,163,300	-

NOTE 12

**NATIONAL AUTHORITY FOR THE PROTECTION OF VICTIMS OF CRIME AND WITNESSES
FIXED ASSETS AS AT 31ST DECEMBER 2019**

PARTICULARS	BUILDING	MOTOR VEHICLE	FURNITURE & OFFICE EQUIPMENT	COMPUTERS	PLANT & MACHINERY	SOFTWARE	OTHERS	LAND	TOTAL
	RS	RS	RS	RS	RS	RS	RS	RS	RS
COST AS AT 01 JANUARY 2019	1,991,278	-	9,179,997	5,283,600	-	190,026	-	-	16,644,901
ADDITIONS	294,600	-	3,642,016	2,175,000	-	495,200	287,397	-	6,894,213
DISPOSALS	-	-	-	-	-	-	-	-	-
COST AS AT 31 DECEMBER 2019	2,285,878	-	12,822,013	7,458,600	-	685,226	287,397	-	23,539,114
ACC. DEP. AS AT 01 JANUARY 2019	32,432	-	557,469	568,092	-	4,165	20,116	-	1,162,158
DEPRECIATION	81,685	-	1,095,486	1,462,424	-	59,305		-	2,719,015
DISPOSALS	-	-	-	-	-	-	-	-	-
ACC.DEP. AS AT 31 DECEMBER 2019	114,117	-	1,652,955	2,030,516	-	63,470	20,116	-	3,881,174
W.D.V AS AT 01 JANUARY 2019	1,958,846	-	8,622,528	4,715,508	-	185,861		-	15,482,742
W.D.V AS AT 31 DECEMBER 2019	2,171,761	-	11,169,058	5,428,084	-	621,756	267,281	-	19,657,940

NOTES TO THE FINANCIAL STATEMENTS

NOTE 13	2019	2018
OTHER LIABILITIES	RS	RS
ACCURED EXPENSES - OTHER ALLOWANCE	-	100,000
ACCURED EXPENSES - OVERTIME	76,966	65,198
ACCURED EXPENSES - TRAVELLING DOMESTIC	26,850	10,400
ACCURED EXPENSES - FUEL	114,324	5,000
ACCURED EXPENSES - TELECOMMUNICATION	63,640	55,756
ACCURED EXPENSES - HOLIDAY PAYMENTS	21,866	3,441
ACCURED EXPENSES - SALARIES & WAGES	-	6,719
ACCURED EXPENSES - NEWS PAPER	2,400	-
ACCURED EXPENSES - VEHICLE REPAIRS	13,927	-
ACCURED EXPENSES - CLEANING	82,858	-
ACCURED EXPENSES - TRANSPORT	1,200	-
ACCURED EXPENSES - OTHERS	3,000	-
REFUNDABLE DEPOSITS	86,680	-
PROVISION-AUDIT CHARGES	744,941	-
TOTAL	1,238,653	246,514

NOTE 14	2019	2018
NON CURRENT LIABILITIES	RS	RS
GARUAITY PAYABLE (Note 14 (1))	1,033,949	440,404
TOTAL	1,033,949	440,404

NOTE 14(1)	2019	2018
GRATUITY	RS	RS
BALANCE AT THE BEGINNING OF THE YEAR	440,404	-
CHARGE FOR THE YEAR	593,544	440,404
GRATUITY PAID DURING THE YEAR	-	-
TOTAL	1,033,948	440,404

NOTES TO THE FINANCIAL STATEMENTS

NOTE 15 ACCUMILATED FUND	2019 RS	2018 RS
OPENING BALANCE	487,801	-
SURPLUS / (DEFICIT) FOR THE YEAR	543,765	487,801
TOTAL	1,031,566	487,801

NOTE 16 AUTHORITY PROTECTION FUND	2019 RS	2018 RS
OPENING BALANCE	555,800	-
TRANSFER DURING THE YEAR	3,407,340	555,800
TOTAL	3,963,140	555,800

NOTE 17 GOVERNMENT CAPITAL GRANTS	2019 RS	2018 RS
OPENING BALANCE	8,139,968	2,661,292
RECEIVED DURING THE YEAR	10,730,000	11,212,000
RETURNED DURING THE YEAR	-	(2,082,393)
DIFFERED DURING THE YEAR	(4,063,684)	(3,650,932)
TOTAL	14,806,284	8,139,968

NOTE 18 UNDP CAPITAL GRANTS	2019 RS	2018 RS
OPENING BALANCE	7,342,774	-
RECEIVED DURING THE YEAR- UNDP FIXED ASSETS GRANT	287,397	8,066,671
RECEIVED DURING THE YEAR- UNDP CAPITAL GRANT	12,912,603	21,660,500
RETURNED DURING THE YEAR	-	(2,955,102)
DIFFERED DURING THE YEAR	(14,437,126)	(19,429,295)
TOTAL	6,105,648	7,342,774

NATIONAL AUTHORITY FOR THE PROTECTION OF VICTIMS OF CRIME AND WITNESSES
INCOME & EXPENDITURE STATEMENT- AUTHORITY PROTECTION FUND
YEAR ENDED 31ST DECEMBER 2019

DESCRIPTION	TOTAL RS.
<u>INCOME FROM COURT PROCEEDURES</u>	
PENALTY COLLECTION	3,357,225
TOTAL COLLECTION (A)	3,357,225
ADD - INTEREST INCOME	52,435
TOTAL INTEREST (B)	52,435
LESS- EXPENDITURE	
BANK CHARGES	(100)
COMPENSATION	(2,220)
WHT EXPENCE	-
TOTAL EXPENDITURE (C)	(2,320)
NET BALANCE (A) + (B) + (C)	3,407,340

NATIONAL AUTHORITY FOR THE PROTECTION OF VICTIMS OF CRIME & WITNESSES
EXPENDITURE REPORT FOR UNITED NATIONS DEVELOPMENT PROGRAMME
PERIOD- 01/01/2019-31/12/2019

EXPECTED CP OUTPUTS and indicators including annual targets	PLANNED ACTIVITIES <i>List all activities to be undertaken during the year towards stated outputs</i>	Planned Budget - 2019		Payments and Expenditures (Rs)		
		Budget Description	Amount	Payments received	Expenditures	Balance
	<u>CONDUCTING PROGRAMMES</u>		(Rs)	(Rs)	(Rs)	(Rs)
	Conducting sensitization programmes for the officers of the Police Victims of Crime & Witnesses Assistance & Protection Division (Section 13(k) of the Act)		1,210,000	1,210,000	1,210,000	-
	Conducting training & sensitization programmes for relevant stakeholders such as Sri Lanka Judges Institute, IGP, Attorney General's Department, Judicial Medical Officers, Bar Association, Department of Prisons, Ministry of Women & Child Affairs, Ministry of Law & Order, Ministry of Justice, Legal Aid Commission, etc. (Section 13(k) of the Act)		11,810,000	11,810,000	11,702,603	107,397
	Authority, Develop an automated case management database to monitor the progress of a complaint and/or request for protection made by a victim of crime or witness. Establish a Victim & Witness Protection Library & Research Centre at the National Authority.		180,000	180,000	287,397	(107,397)
	Total		13,200,000	13,200,000	13,200,000	-

NATIONAL AUTHORITY FOR THE PROTECTION OF VICTIMS OF CRIME & WITNESSES
INVESTMENT SCHEDULE
AS AT 31.12.2019

Investee /Bank	Certificate No.	Investment					Period	Int. Rate P.A	Total Interest Receivable (Rs)	Maturity Value (Rs)	Total WHT @ 5% (Rs)	Net Interest Receivable (Rs)	Net Maturity Value (Rs)	Interest Receivable (Rs)		
		Date of		New (interest received)	Face Value (Old)	Invested Amount (Rs)										
		Investment	Maturity													
BOC	84941500	3-Oct-2019	5-Oct-2020			2,163,300	12months	9.83%	214,400	2,377,700	-	214,400	2,377,700	52,435	161,965	214,400
									-	-	-	-	-			-
						-			-	-	-	-	-			-
				-	-	2,163,300	-		214,400	2,377,700	-	214,400	2,377,700	52,435	161,965	214,400

Director General,

National Authority for the Protection of Victims of Crime and Witnesses

Report of the Auditor General on the Financial Statements and Other Legal and Regulatory Requirements of the National Authority for the Protection of Victims of Crime and Witnesses for the year ended 31 December 2019 in terms of Section 12 of the National Audit Act, No. 19 of 2018.

1. Financial Statements

1.1 Opinion

The audit of financial statements of the National Authority for the Protection of Victims of Crime and Witnesses for the year ended 31 December 2019 comprising of the statement of financial position as at 31 December 2019 and the statement of financial performance, statement of changes in net assets and cash flow statement for the quarter then ended, and a summary of significant accounting policies and other explanatory information, was carried out under my direction in pursuance of provisions in Article 154(1) of the Constitution of the Democratic Socialist Republic of Sri Lanka read in conjunction with provisions of the National Audit Act No. 19 of 2018 and Finance Act No. 38 of 1971. My report to Parliament under the provisions in Article 154(6) of the Constitution will be tabled in due course

In my opinion, the accompanying financial statements give a true and fair view of the financial position of the Authority as at 31 December 2019 and of its financial performance and its cash flows for the year then ended in accordance with Sri Lanka Public Sector Accounting Standards.

1.2 Basis for Opinion

I conducted my audit in accordance with Sri Lanka Auditing Standards (SLAuSs). My responsibilities, under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of my report. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion

1.3 Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation of financial statements that give a true and fair view in accordance with Sri Lanka Public Sector Accounting Standards, and for such internal control as management determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Authority's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intend to liquidate the Authority' or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Authority's financial reporting process.

As per Sub-section 16(1) of the National Audit Act No. 19 of 2018, the Authority is required to maintain proper books and records of all its income, expenditure, assets and liabilities, to enable annual and periodic financial statements to be prepared of the Authority.

1.4 Auditor's Responsibilities for the Audit of the Financial Statements

My objective is to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Sri Lanka Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Sri Lanka Auditing Standards, I exercise professional judgment and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and

obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the management.
- Conclude on the appropriateness of the management's use of the going concern basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Authority's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the Authority to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

I communicate with those charged with governance regarding, among other matters, significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

2. Report on Other Legal and Regulatory Requirements

National Audit Act, No. 19 of 2018 includes specific provisions for following requirements.

- I have obtained all the information and explanation that required for the audit and as far as appears from my examination, proper accounting records have been kept by the Authority as per the requirement of Section 12 (a) of the National Audit Act, No. 19 of 2018.

- The financial statements presented is consistent with the preceding year as per the requirement of section 6 (1) (d) (iii) of the National Audit Act, No. 19 of 2018.
- The financial statements presented includes all the recommendations made by me in the previous year as per the requirement of section 6 (1) (d) (iv) of the National Audit Act, No. 19 of 2018.

Based on the procedures performed and evidence obtained were limited to matters that are material, nothing has come to my attention;

- to state that any member of the governing body of the Authority has any direct or indirect interest in any contract entered into by the Authority which are out of the normal cause of business as per the requirement of section 12 (d) of the National Audit Act, No. 19 of 2018.
- to state that the Authority has not complied with any applicable written law, general and special directions issued by the governing body of the Authority as per the requirement of section 12 (f) of the National Audit Act, No. 19 of 2018.

Reference to law/ direction	Description
(a) Section 29(5) of the Assistance to and Protection of Victims of Crime and Witnesses Act, No.4 of 2015	There shall be a Protection Fund of the Authority and accounts should be properly kept on the income and expenditure and assets and liabilities of the Fund. Nevertheless, assets and liabilities of the Fund had been included and stated in the balance sheet of the Authority.
(b) Financial Regulations of the Democratic Socialist Republic of Sri Lanka. Financial Regulation 1646(d)	The Daily Running Chart together with the original copy of the monthly summary on travelling written in Form General 268(a) relating to the vehicles of the Authority for the year under review had not been furnished to the Auditor General even by 10 July 2020.

- to state that the Authority has not performed according to its powers, functions and duties as per the requirement of section 12 (g) of the National Audit Act, No. 19 of 2018 except for the following observation.

In terms of Sub-section 12(1) of Part IV of the Assistance to and Protection of Victims of Crime and Witnesses Act, No.4 of 2015, the administration and management of the affairs of the Authority shall be vested in a Board of Management. Nevertheless, a Board of Management had not been appointed from 19 November 2019 and as a result, there was a problematic situation regarding the responsibility of the financial statements.

- to state that the resources of the Authority had not been procured and utilized economically, efficiently and effectively within the time frames and in compliance with the applicable laws as per the requirement of section 12 (h) of the National Audit Act, No. 19 of 2018 except for the following observations.

(a) A decision had been reached by the Board Paper No.19/2019 to conduct awareness programmes at the Bandaranaike International Memorial Conference Hall (BMICH) without calling for competitive bids. Accordingly, the Authority had conducted six awareness programmes of the Colombo district at the above venue. If the programmes were conducted at the Sri Lanka Institute of Development Administration (SLIDA) which had submitted the minimum bid at the time of first calling for bids, the Authority could have saved Rs.3,094,569.

(b) In terms of Sub-section 9.8 (c) of the Government Procurement Guidelines, it had been notified that no permission would be given to submit bids via electronic media. Nevertheless, bids submitted by a book shop on 10 October 2018 relating to a purchase worth Rs.183,015 via G-mail and bids submitted through the G-mail of the Bandaranaike International Memorial Conference Hall (BMICH) on 06 occasions relating to total value of Rs.4,704,819 for the conduct of awareness programmes had been accepted.

3. Other Audit Observations

- (a) In the preparation of budget estimates, provision should be allocated in respect of the activities planned based on the Action Plan of the institute, whereas due to preparation of

overestimates by the Authority for the year under review, remaining amount of Rs.17 million had been returned to the Ministry of Finance.

- (b) The total number of 399 complaints comprising 12,49,86 and 252 in the years 2016,2017,2018 and 2019 respectively had been received by the Authority. The total number of complaints completed at 8,37,47 and 61 complaints within the period of four years was 153 and it was 66,75, 55 and 24 per cents respectively as a percentage of the number of complaints received. Since the Authority has not established a Security Division or an Assistance Division and as yet, 16 requests made seeking assistance had been dealt with by the Legal Division and 81 complaints had been referred to the Assistance and Protection Division of Victims of Crime and Witnesses of Sri Lanka Police.
- (c) Even though sufficient amount of funds should be given to the relevant purpose based on the estimate prepared for that purpose, since the advances granted on 26 occasions was Rs.785,675 and expenditure was Rs.414,894, a sum of Rs.370,781 had been given in excess of the required amount. It had ranged from 25 per cent to 100 per cent.
- (d) As required by the Guideline 2.11.3 of the Government Procurement Guidelines, the Bids Evaluation Summary Report had not been prepared for 02 procurements.
- (e) In terms of Guideline 9.8(a) of the Government Procurement Guidelines, invitations for procurement can be published on the website as well in addition to the ordinary advertising process at the consent of the procurement entity. Nevertheless, in the purchase of library books, bids had been called for via G-mail, thus deviating from the provisions of the above Procurement Guidelines.
- (a) Even though the approved cadre of the Authority was 55, the actual cadre as at 31 December 2019 was 38. Accordingly, 14 posts which are directly influential for the performance of functions of the Authority had further remained vacant.

W.P.C.Wickramaratne
Auditor General.